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June 26, 2009

Mr. Bill Giannini, Chairman
Shelby County Election Commission
157 Poplar Avenue
Memphis, Tennessee 38103-1999

Dear Mr. Giannini:

Pursuant to your request, as Chairman of the Memphis City Council this letter shall serve as official notice of a vacancy in the Office of the Mayor for the City of Memphis. On June 25, 2009, Willie W. Herenton informed me in a letter stating his intention to retire as Mayor effective July 10, 2009. I have attached a copy of the Mayor's letter for your review. While the letter notes an effective date of July 11, the Mayor has publicly acknowledged and has also informed me that his retirement date is July 10.

Please begin the process and preparations for a special election to be held within 90 days.

Sincerely,

Myron Lowery, Chairman
Memphis City Council

Enclosure

Cc: Shelby County Election Commissioners